

Springfield School Home School Association Meeting Minutes



Date & Time 19/04/2023 18:00
Location Hybrid (In Person & Online)

Attendees

Name	Class Representing	Present?
Jessica Baptista	Year 1	
Tania Moniz	Year 1	Yes
Jennifer Gibb	Year 1	Yes
John Everett	Year 1	
Ewa Rozanska	Year 1	
Kataryna Ceramuga	Year 1	
Loveness Gwanyangwa	Year 1	
Ana Marques	Year 1	
Claudia Silva	Year 1	Yes
Irshad Amajee	Year 1	
Rachel Baines	Year 2	Yes
Leanne Duffy	Year 2	Yes
Sarah Vincent	Year 2	
Tania Newall	Year 2	
Alison de Freitas	Year 3	
Marcia Gaspar	Year 3	
Elsa Presume	Year 3	
Anthony Volante	Year 3	
Megan Langlois	Year 4	
Mariusz Sliwka	Year 5	-
Sonia Loreto	Year 5	
Jordan Le Moignan	Year 5	
Patrycja Leszczynska	Year 6G / Year 2	
Christina Jandron	Year 6G	-
Jo Berthou	Year 6B / Year 1	Yes
Stacey Hedley	Year 6B	-
Brian Hedley	Year 6B	Yes
Jo Smith	Year 6B	
Anthea Carroll	Deputy Head	-
Mal Robson	Head	Yes

1. Welcome

Jo Berthou welcomed people to the meeting.

2. Apologies

Apologies were received from Anthea Carroll, Mariusz Sliwka, Christina Jandron & Stacey Hedley.

3. School update

Mal Robson advised that, as notified through the press, the school meals project is on track. We are the next school to come online from September 2023. The issue was the capacity with Caring Cooks, as they can't recruit any more people. Another provider on island has been sourced. It is a branch of the hospital caterers, as they have the capacity and site space to expand. There are some logistics to iron out. A meeting on the project has been held. The attendees were advised that they had listened to feedback from existing schools. There was pressure and stress on school staff due to meal serving, clearing, administration etc. It was an unsustainable model for schools. There is no capacity in school staff to support it. There is a recruitment process to provide staff from the government to do this. Mal Robson advised that it is pleasing that this has been listened to. The servery (metal movable unit) in the kitchen area is not fit for purpose. It will be replaced with a new unit that will match how the food is coming in. This should be in place just after half term. Information on the meals will go out to parents and carers just after half term. It is recognized that there will be questions to answer. Everything will need to be in place by July. Mal Robson advised that he is pleased that it is happening and that we are in the next phase. One of the parents shared a positive message of meals from the hospital caterers.

Jo Berthou queried where those with packed lunches will be sat. Mal Robson advised that hot meals would have to be served in the school hall. It depends on numbers as to whether the school combine those having packed lunches with those having hot lunches. There might be the potential to mix. Rachael Baines queried if there is an interest in hot

meals. Mal Robson advised that there is. Mal Robson advised that the cost of a meal is coming in at around the same price as Caring Cooks, which is good. Rachael Baines advised that the variety of the meals on the scheme is good. Mal Robson advised that they have a 3-week cycle, so the same meal will be offered twice over half a term. Every day, there is a vegetarian option to select. Parents with children qualifying for Jersey Premium have the option to pick a meal without charge. They don't have to take up the option. Also, staff can buy into the meals.

Mal Robson advised that 2-3 weeks before the end of last term, the after-school club was assessed. Feedback was taken by the assessors, who came unannounced which is standard practice. The report is positive, from safeguarding procedures to engagement with children. All staff are trained to the pay grades that they are at. An update on the assessment will be included in the newsletter. The report is not a public document, but Mal Robson is happy to share the report contents on request. Mal Robson advised that the staff are pleased with the assessment result. The report showed that the children were responding positively to what was offered as part of the club. Jennifer Gibb advised that her children loved it.

4. Treasurer update

Brian Hedley provided an update on behalf of Stacey Hedley. The expenditure for the last period was broken down as shown below.

HSBC bank charges	-£13.96
Year 6 leavers hoodies	-£493.14
Quiz night	-£51.54

The income for the last period was broken down as shown below.

Quiz night	£198.90
Bingo	£7.00
Second hand uniform sale	£57.00

The profit from the quiz night was £147.36.

The available balance is £7,572.47. The items on reserve are a greenhouse for the gardening club (£439) and a Go Wild tortoise (£500).

5. New secretary/treasurer ideas

Jo Berthou advised that the secretary and treasurer roles will be vacant from the end of this term. Mal Robson proposed putting out a note with the newsletter. The summary of the roles that was sent out last September will be included. Jo Berthou advised that it would be better for a parent / carer of a Year 4 student or lower is nominated so that they are in the post for a few years. Mal Robson advised that we should not limit ourselves if parents / carers from the higher years show an interest, even if it is only for 1-2 years. Mal Robson advised that we can't rely on the drive for new members in September. Brian Hedley advised that the replacements for the secretary and treasurer roles should be in post before the end of the school year to allow for hand over and/or shadowing. Brian Hedley requested that a promotional message for the HSA be put into the newsletter alongside the role descriptions. Mal Robson advised that we could review the HSA constitution during the first week of September if needed.

6. Fundraising ideas

Mal Robson proposed a few events. It was agreed that Friday 19th May would be a non-uniform day. This is after the SATs for Year 6 and all the classes will be in school before the residential trips the following week.

Mal Robson advised that a disco is easy to do. The preference is for Friday 14th July 2023 (rather than Thursday 13th July 2023) due to a school assembly being held in the school hall on Friday morning and the cleaners not coming back before then. This date was agreed. The last week of term has too much going on to accommodate HSA events. We normally do hot dogs and juice along with glowsticks at discos. Jennifer Gibb asked if the discos are for all year groups. Mal Robson advised that we do a disco earlier in the night for Reception to Year 2 and then a disco for Year 3 to Year 6 after a short reset. The timings can be determined closer to the date. Jo Berthou advised that we need parent helpers.

Mal Robson advised that we could get a second-hand uniform sale in. Jo Berthou queried if they can come in summer uniform now. Mal Robson advised it is an option from now. Rachael Baines requested a reminder to be sent out regarding the date of the second-hand uniform sale. Jo Berthou proposed that this could be done by email, text and social media. Jo Berthou advised that it would be nice to offer summer uniform at the sale. It was agreed that the sale would take place on Thursday 27th April 2023 between 08:00 & 09:00 and 14:15 & 15:00.

Mal Robson advised that the sponsored walks also bring in a lot of money for the HSA.

Jo Berthou advised that the summer fair is coming up. Mal Robson advised that the summer fair is set for Friday 30th June 2023. Jo Berthou queried whether Year 6 put on the summer fair. Mal Robson advised that they team up in threes or fours. In the week leading up to it, they are part of an enterprise and are encouraged to come up with a stand on a small budget. At this point of the school year, the tests are out of the way, so it gives them something to think about, including marketing, how to make a profit etc. Mal Robson advised that the bouncy castle is already booked. Jo Berthou advised we need to reach out for plates and bottles.

Jo Berthou advised that Stacey Hedley does the free books. Brian Hedley advised that we are running low on books to offer. While we might have some left over from the second-hand book sale during summer fair in June, it will go down quick. Jo Berthou advised that it is run from 12:00 to 13:00. Mal Robson advised that it doesn't matter what day it is on. Jo Berthou would like a couple of people to volunteer to run it. Jo Berthou proposed that it is run fortnightly. Leanne Duffy felt this is right based on the number of books available. Jennifer Gibbs proposed doing a book swap instead. Mal Robson agreed to add the need for books to the newsletter. Rachael Baines queried if book donations could be left at the school reception. Mal Robson advised that Barbara O'Driscoll will take them.

7. A.O.B

Brian Hedley provided an update from Christina Jandron on the Year 6 leavers hoodies and books. Mal Robson advised that the hoodies look good. Mal Robson agreed that the policy for hoodies will need to change for future years, so that the HSA only subsidizes one hoodie per child. The parent / carer can buy an extra hoodie for their child at the full price. Mal Robson advised that the Year 6 leavers book will be handed out at leavers assembly.

Leanne Duffy queried if there were any updates on the new school development. Mal Robson advised that there are no further updates. The site has been secured at Gas Place. The preliminary architecture and planning are in progress. It will be a two-form entry school. The catchment areas will significantly change. The existing Springfield school will go. Plat Douet school is having a 7-classroom extension. Their catchment will have to grow, which will take children from other catchments. They are hoping to open the new school on Gas Place in September 2026. The school staff will be consulted in the future. Rachael Baines noted that it doesn't look like a big site. Mal Robson advised it is going to be quite tall based on models in the UK. There will be underground parking and roof elements will be securely used as play areas. Rachael Baines advised that they are taking half of the park for those that don't have much outside space at their homes. Leanne Duffy advised that there are many buildings going up around Belmont Road. Mal Robson advised that the existing school site will be a green space as well as Le Bas Centre. Rachael Baines queried if they will be consulting parents / carers and residents. Mal Robson advised that they will. Rachael Baines advised that Millbrook is spacious as well as the elephant park, and yet the green space in town is reducing. Mal Robson advised that the green space was a must part of the agreement, hence why the existing school site and Le Bas Centre will be turned into green space.

Rachael Baines queried what is being done about the traffic, with the school being on a ring road. This is evident with Midvale Road currently being closed. Mal Robson advised that the corner adjustments are happening. The final plans have been seen. It is sitting with Government to action. Mal Robson advised that access to the new school will be something that will need to be overcome to make it safe.

8. Date of next meeting

It was agreed that the next meeting will be held on Wednesday 7th June 2023 at 18:00. Mal Robson sent his apologies in advance, so Anthea Carroll will represent the school at the meeting.