

Springfield School Home School Association Meeting Minutes



Date & Time 22/02/2023 18:00
Location Hybrid (In Person & Online)

Attendees	Name	Class Representing	Present?
	Jessica Baptista	Year 1	
	Tania Moniz	Year 1	
	Jennifer Gibb	Year 1	-
	John Everett	Year 1	
	Ewa Rozanska	Year 1	
	Kataryna Ceramuga	Year 1	
	Loveness Gwanyangwa	Year 1	
	Ana Marques	Year 1	
	Claudia Silva	Year 1	
	Irshad Amajee	Year 1	
	Rachel Baines	Year 2	-
	Leanne Duffy	Year 2	
	Sarah Vincent	Year 2	
	Tania Newall	Year 2	
	Alison de Freitas	Year 3	
	Marcia Gaspar	Year 3	
	Elsa Presume	Year 3	
	Anthony Volante	Year 3	
	Megan Langlois	Year 4	
	Mariusz Sliwka	Year 5	Yes
	Sonia Loreto	Year 5	
	Jordan Le Moignan	Year 5	
	Patrycja Leszczynska	Year 6G / Year 2	
	Christina Jandron	Year 6G	Yes
	Jo Berthou	Year 6B / Year 1	Yes
	Stacey Hedley	Year 6B	Yes
	Brian Hedley	Year 6B	Yes
	Jo Smith	Year 6B	
	Anthea Carroll	Deputy Head	Yes
	Mal Robson	Head	Yes

1. Welcome

Jo Berthou welcomed people to the meeting. Jo Berthou said thank you to everyone involved in the Bingo night. The event went really well and was enjoyable. Jo Berthou had received a query for future Bingo events - could someone call numbers rather than using the computer. Mal Robson advised that the person would need to know all the calls, so probably no. We should keep it quite simple. Anthea Carroll felt it worked well with the visuals for hearing impaired.

2. Apologies

Mal Robson advised that he had received apologies from Rachael Baines & Jennifer Gibb.

3. School update

Mal Robson advised that he had to send an email to parents and carers about the car parking at the Monterey Hotel. The situation has improved. Mal Robson advised that he has been up there some days to monitor. It is a situation to keep an eye on. We don't want the opportunity to park there to be taken away.

Mal Robson advised that in the week before half term, the school had an environmental visit from Eat Safe. Because we have breakfast & after school club, the school has to be inspected. Ours is quite simple due to the food prepared (toast, cereal etc). It went well and the feedback was good. Unfortunately, the clubs got an Eat Safe rating of 4 out of 5. We missed 5 due to some cutlery in the kitchen that was not in the best condition and chipped crockery that could be harbouring bacteria (it was just one bowl in the cupboard). Mal Robson advised that they were given a few pointers that were non-statutory. We have switched to using plastic crockery. There was nothing critically wrong. The environmental team will drop in to Nursery over the next 12 months to do an assessment.

Mal Robson advised that a funding request went into Property Holdings. The toilets are looking old and tired. We have got plans for the toilets at the back of the library (oldest part of the building) and staff toilets (from the original build).

We will look to develop pod toilets in the lower end, which works better for younger years. The plan was to spend £90,000 on the toilets, but then the news of a new school on Gas Place came along. The current space for Springfield School as well as the site with Le Bas Centre will become green spaces. Hence, the department would not commit too many funds for here, as this site will be gone in 4 to 5 years' time. We have compromised on a lesser plan, but still with significant improvements so that the toilets are more fit for purpose.

Anthea Carroll advised that we are going through process to be the first school in Jersey for the ADHD award. It requires training and proof to show that we help ADHD children. This should be achieved by July. Mal Robson advised that school caters well for neurodiversity amongst children at Springfield School.

4. Treasurer update

Stacey Hedley provided an update on the accounts. The available balance is £7,907.21. The items on reserve are a greenhouse for the gardening club (£400) and a Go Wild tortoise (£500). Mal Robson advised that the tortoise has arrived but we have not been invoiced. Stacey Hedley advised that the expenditure for the last period was broken down as shown below.

HSBC bank charges	-£12.55
Bingo food & drink	-£116.30
Bingo prizes	-£70.00

Stacey Hedley advised that the income for the last period was broken down as shown below.

Bingo tickets & books	£349.30
Bingo food	£100.70
Second hand uniform sale	£118.50

The profit from the bingo night was £263.70.

Mal Robson said that he was pleased about the second hand uniform sale. It is a win-win. It is making money, but it is also helping parents and carers.

Stacey Hedley advised that we had received a fund request from Miss Last. The request is for an iPad to support Speech And Language Therapy (SALT). The cost of the device is £350. Mal Robson advised that Miss Last does SALT across the school, working along with the therapists. This device would help to capture evidence and progress of the children, with the appropriate data protection controls applied. Anthea Carroll advised that it helps to get instant input on the children's current assessment. The funding request was approved.

Christina Jandron advised that she had raised a fund request for Year 6 leavers books and hoodies (the latter is subsidized by the HSA). The funding request was approved. Jo Berthou advised that we need to continue this for future Year 6 co-horts. Christina Jandron advised that Theresa Gregory is happy for the current Year 6 co-horts to have the hoodies for activity week.

5. Fundraising - requests and events

Jo Berthou queried whether the school will be supporting Red Nose Day on 17th March. Mal Robson advised that it is already on the next newsletter and the noses have already arrived. The noses are priced at £2.50. There is no profit, because it all goes to the charity. The theme for the day is Red to Toe i.e. wear as much red as you want. Otherwise, it is non uniform. The noses are going on sale on Monday. They will be on sale for 2 weeks. On the first week, each child can only buy 1 nose each. On the second week, it is open market.

Mal Robson advised that the quiz night is scheduled for Thursday 30th March at 6pm. Mal Robson has written the quiz. Mal Robson advised that the entry charge will be £3 per person, with up to 6 people in a team. The event in the hall school will be limited to 90 people. The snacks and drinks can be sold as per the bingo night. Mal Robson advised that he is sorting out the prizes through donations. Anthea Carroll advised that staff cannot have their own team. Mal Robson advised that the staff will be responsible to mark the papers in between rounds and sell snacks & drinks. Mal Robson advised that there is a 6 question rounds (on topics including science, books, general knowledge & maths), a music round and a picture round. It will be easy to drop a round if we are running out of time. The quiz has been written based on a family mix. Everyone was happy for a letter to go out to parents and carers based on the above. Mal Robson advised that Barbara O'Driscoll is happy to manage the quiz night attendance responses in the office.

Mal Robson advised that the next second hand uniform sale could be held on 2nd March at the same times subject to parent & carer helpers availability. This was agreed. Jo Berthou advised that the afternoon session was slightly busier than the morning session on the previous sale day. Mal Robson advised that the second hand uniform sale will be

advertised in the next newsletter. It was noted that the set up in the hall worked well. Anthea Carroll advised that it must have been easier to have the clothes separated by type and size.

6. Stacey's role

Stacey Hedley queried who would like to be HSA treasurer and look after free book days (one lunch time every week). Stacey Hedley advised that we could add a couple of people to the bank mandate. Mal Robson queried if we send out the treasurer role description with the minutes saying that we are looking for someone to do this. This was agreed. Stacey Hedley advised that we need to add about dress down day before sending it out, as this was missed in the version that was shared recently. Jo Berthou queried how popular free book days are. Stacey Hedley advised that they are popular, but the available stock is going down. We could do with book donations. Mal Robson advised that we might need to take some of the books that are not moving to the charity shop, recycling etc. Anthea Carroll advised to separate the books that are not being taken and she will ask the caretaker to take them away. Stacey Hedley advised that most of the better donated books go into the library. Mal Robson agreed to put a request for book donations on the next newsletter. Anthea Carroll advised that she is happy to do the meeting minutes in the future, as she had done them in the past.

7. Dates for summer fair and sponsored walk

Stacey Hedley advised that the school usually sets the dates for the sponsored walk. Mal Robson advised that, based on the dates last year, the summer fair will possibly be Friday 14th July (penultimate week of the summer term) and the sponsored walks will be around the end of June or beginning of July. The dates will be worked out with the leadership team and provided in the next couple of weeks. The sponsored walks need to be in the summer to get the better weather.

8. A.O.B

Jo Berthou queried the fundraising for the HSA in this half term. Anthea Carroll advised that we usually have one wear what we like day and one event day. Stacey Hedley advised that usually the beneficiary for the wear what you like days is switches each half term between the HSA and a charity. Mal Robson advised that we will plan the events for the next half term at the next HSA meeting.

Christina Jandron queried the date for the Year 6 leavers assembly. Mal Robson advised that this will be made available soon. Stacey Hedley queried the date for the Year 6 BBQ. Christina Jandron advised that it usually was the same day as the leavers assembly. Mal Robson advised that last time it was at the end of September, but the team will talk about it.

9. Date of next meeting

It was agreed that the next meeting would be held on 19th April 2023 at 6pm.