



Springfield Primary School

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12.01.24

Dear Parents

It has been a very interesting week weather wise. Thank you for your help and support in getting your children into school safely, I know it was quite challenging! During times like this, I receive information from the director following emergency meetings and then try to communicate as soon as possible with parents to ensure key messages are shared. With that in mind, if you have recently changed phone numbers or email address, please let the office know so we can update our records. I don't want anyone to miss important information.

Star of the week

Congratulations to our Stars of the Week:

Reception – Amara Year 1 – Nevaeh Year 2 – Miggy Year 3 – Kirin and Ivy

Year 4 – Mia Year 5 – Lucas Year 6 - Antonina

Safeguarding Review

Earlier this week, we had three visitors in our school who spent the day with myself and Miss Carroll. They were looking at many aspects of our safeguarding and assessing how well our policies and procedures work. Many aspects were covered, including child protection, data protection, online safety, safer recruitment and risk assessments. I'm delighted to tell you that the outcome was extremely positive and the review team were very happy with how we operate and keep the children safe. They also spoke to some staff and a group of children who confirmed what we had told them about what we do here at Springfield.

School Business Manager

I am delighted to inform you that Mrs Ponting has now taken on the role of School Business Manager for our school. She will be supporting me with financial operations linked to the school budget and HR processes. She will still be based in the school office as she will oversee daily operations. We are currently recruiting for an admin assistant to take on the general office duties linked to a very busy school. As this recruitment progresses, I will keep you informed and we hope to have a new member of the team by half term.

Year 1 and Year 2

Children in Year 1 and Year 2 have had a full term to get used to their morning routine and how to get to their classrooms from the playground. Going forward, parents are asked to say goodbye to their children on the playground and the children will then make their way to the classroom. Normally, the teacher will be there to lead them anyway but, on some occasions, this may not be the case. If the weather is bad, we open the doors for the children to come inside straight away and parents are asked to still say goodbye on the playground and let their children make their own way inside. It may also be that the class has already gone to the classroom by the time you arrive and the same as above applies. The teachers are always here to help and if you do need to speak to them before or after school just let them know and they will be happy to catch up with you. Many thanks for your co-operation with this small change.

Building work

Next week, we will be having some building work done on the hall roof. Parts of the roof need to be replaced and access will be from the area at the back near to two sheds. A scaffolding will be in place for a few days so this area will be closed off at all times. Normal access will be maintained to Nursery and Reception though the white gates. If your child needs to access Nursery or Reception across the day, please use the main school entrance.

School Meals

Below are the cut off dates for ordering meals for the remainder of this term.

Meal Dates	Order By
24.01 - 02.02.2024	10.01.2024
05.02 - 09.02.2024	17.01.2024
12.02 - 16.02.2024 (HALF TERM)	No Orders
19.02 – 23.02.2024	31.01.2024
26.02 – 01.03.2024	07.02.2024
04.03 – 08.03.2024	14.02.2024
11.03 – 15.03.2024	21.02.2024
18.03 – 22.03.2024	28.02.2025
25.03 – 29.03.2024	06.03.2024

To order meals, you need to have registered your child in the new system. Detailed instructions are attached with this newsletter.

Springfield snow



Wishing you a lovely weekend,

Mal Robson
Headteacher

Date	Event
18 th January	Reception eye tests
25 th January	Y4 visit to Hamptonne
30 th January	Y1 visit to Hamptonne
12 th - 16 th February	Half Term
21 st /22 nd February	Parent Consultations
21 st February	Cross Country competition
22 nd February	Y6 Du Putron Challenge Quiz
14 th March	Swimmarathon
25 th March	Y5 States Chamber
27 th March	End of Term
15 th April	INSET Day
16 th April	Summer Term starts